

A meeting of Canwick Parish Council was held on Monday 17th June 2019 at the Village Hall, Montagu Road, Canwick. District Councillor Tinsley and the Clerk were also present.

Present: Councillor L.J. Pennell – Chairman
Councillor I.D. Carrington - Vice Chairman and District Councillor
Councillor C M Griffin
Councillor M.T. Hales
Councillor L.T. O'Melia

1. Apologies and Declarations of Interest: Apologies had been received from Cllr Dowson, Cllr Narborough, County Cllr Cawrey and District Cllr Goodwin.

Police Report: A report had been received stating that during the period 18th May to 17th June 2019 there had been no recorded crime. PC Hanson wished to bring to our attention a report they had received from a resident in Grange Lane regarding 'Rave' style parties routinely held at a neighbouring property with loud music going on into the early hours. The police have recorded this and referred the complainant to NKDC Environmental Services to take positive action. Cllr Griffin stated that one of these parties had been going on most of the previous weekend. After discussion it was agreed Cllr Griffin would report this to Environmental Services the following morning. Cllr Carrington urged members to get the message out to people in the vicinity to keep a noise diary. The Clerk to circulate the NKDC out of hour's number to members.

2. Clerk's Notes from the Meeting on 20th May 2019: The notes from this meeting had been distributed to each member. The Chairman proposed the notes be accepted and approved as minutes for signing and this was unanimously agreed.

3. Matters Arising:

3a. Information Packs for New Residents: Cllr Hales reported new residents at 3 Hall Farm in the name of Mr & Mrs Smith. The Clerk to email Cllr Narborough details so he can prepare and deliver a pack.

3b. Website: No update

4. Planning:

4a. 16/1564/OUT – Canwick Heath Development: No update.

4b. 17/1287/VARCON – Bomber Command Centre: No update.

4c. 19/9487/OUT – Demolition of Bungalow and Erection of Two Detached Dwellings – Danum, Grange Lane: The Chairman stated the Clerk had submitted comments on the application as agreed at the last meeting and these can be viewed on the website. He reminded members that we no longer receive an e-mail notification when an application is updated.

4d. 19/0018/RESM – Land off Canwick Avenue and Westminster Drive, Bracebridge Heath: It was noted amended plans and additional information had been received on the application.

4e. 19/0556/VARCON – Change 3 Timber Windows to UPVC – The Borrowers, Hall Drive: This had been e-mailed to members. The Chairman stated that the adjoining property had replacement UPVC windows in 2015. After discussion it was agreed by all that the Clerk would submit a ‘No Comments’ response.

4f. Items Notified since Publication of the Agenda:

(i) 19/0767/HOUS – Demolition of Existing Conservatory and Erection of Kitchen Extension – 4 Sibthorp Gardens – The Clerk to e-mail this to members for them to view and pass any comments to either herself or the Chairman by the end of the month so a response can be considered before the 11th July deadline.

(ii) An e-mail had been received originating from Ordinance Survey in Southampton enquiring about the land at Canwick Park Golf Club with it now being closed. NKDC had responded stating they have no planning permission for the site at present and the area is within the Green Wedge on the Local Plan. Cllr O’Melia stated the Washingborough end of the land belongs to Anglian Water. The Clerk to contact Mrs Anona Willows the local Land Agent for Jesus College for further information.

5. Environment:

5a. Highways Issues: Cllr O’Melia reported overhanging branches from the hedge onto the footpath on Canwick Hill between Heighington Road and the Mill Lodge junction. The Clerk to report to LCC Highways. Cllr Hales reported the cyclepath/footpath on Canwick Hill between Hall Drive and Pitstop is overgrown. Cllr Carrington stated it is a safety issue as it is obstructing the reactive speed sign. The Clerk to report to Highways. It was noted that the drain at the bottom of Pelham Lane on Hall Drive was not working. The Clerk to report to Highways. It was also noted that the drain outside Tanfield on Hall Drive was blocked but this had already been reported by a resident. Cllr Carrington stated the arrow on the ‘Public Footpath’ green finger sign opposite Mill Lodge was broken. The Clerk to report to LCC Highways.

5b. Damaged Litter Bin: After reporting to Jenny Bailey at NKDC the bin was removed for examination and deemed to be beyond repair. Jenny Bailey forwarded information on the preferred type of bin they recommend and stated they will concrete it in place for us. The Chairman stated we need to locate carefully so that the grass can be cut around it. He asked members if they were content for us to purchase and arrange fixing in place a replacement bin. All content. He further asked members for authority to write off the broken bin in the property book. All agreed.

5c. Washingborough Road and Footpath: Cllr Carrington stated Washingborough Parish Council were progressing the matter and asked the Clerk to contact Karen Broddle, their Clerk, for details.

6. Correspondence:

6a. LCC - Highways News: This had been e-mailed to members and was noted.

6b. Lalc News: This had been e-mailed to members. The Chairman asked members if there was anything they wished to raise. No comments. The Chairman read members an accompanying letter informing of an annual fee increase of £1 to receive hard copies. All agreed.

6c. NKDC – Dog and Litter Bins: This had been e-mailed to members. The Chairman stated he had sprayed behind the bus shelter and asked members if they knew of anywhere else that needed doing. Members thought everywhere else was reasonably tidy at present.

6d. B1188 Road Closures: This had been e-mailed to members and was noted. The Chairman stated communication on these matters had been very good.

6e. Lincs Fire and Rescue: A letter had been received with an accompanying poster which is to be displayed in the Village Hall.

6f. Local Plan Review Consultation: This had been e-mailed to members. Cllr Carrington stated he is urging all councils to participate and asked members if they could let the Clerk have any observations so we can submit our comments before the 18th July deadline.

6g. London Hearts Defibrillators: This had been e-mailed to members. The Chairman read the email which was from a charity offering to help parishes acquire defibrillators. He stated he is not sure if there is anywhere else in the village suitable for installation of a defibrillator. The Clerk to keep on file for future reference.

6h. NKDC – Summer Events: This had been e-mailed to members. The Chairman asked if they had anything they wished to send to let the Clerk have details.

6i. NKDC – Parish Matters: This had been e-mailed to members. The Chairman read key points from the e-mail and confirmed we had acted upon them all. The Clerk confirmed she had e-mailed the NK Monitoring Officer reference our acceptance of the NKDC Code of Conduct.

6j. Items Received since Publication of Agenda

- A poster had been received from NKDC regarding the Local Plan Drop in Sessions that they are hosting. To be displayed in the Village Hall.
- The Chairman read members an e-mail received from NKDC reference Electoral Review Briefings. The Chairman stated this will be introduced in time for the next District and Parish Council Elections in May 2023. The Clerk to e-mail to members.

7. Four Parishes Cluster Group:

7a. Update: No update.

8. Finance:

8a. Bank Account Update: The Chairman reported that on 31st May 2019 the balance on the deposit account was £13269.65 which included £11.44 new interest and the current account balance was £717.93 with cheques for £70.03 and £410.61 outstanding. A payment for the Public Works Loan had been debited on 3rd June leaving a net balance of £24.26. The Chairman read members a letter received from the bank stating our 18 month free banking period was coming to an end and there would then be a charge dependant on number of transactions. The Chairman suggested the £5 per month charge for up to 5 transactions would generally be the one we would fall into but he would seek clarification.

8b. Public Works Loan: See item 8a.

8c. Insurance Renewal: Confirmation of payment had been received from BHIB with cover to take effect from 1st June 2019.

8d. Clerk's Salary April-June: The Clerk's salary for the period April-June 2019 which totalled £365.76 was due for payment. All agreed.

8e. Payments due in June: See Item 8d. A payment of £70.03 was due to Glendale for grass cutting week ending 17th May 2019. Payment agreed.

8f. Transfer of Funds: The Chairman proposed transferring £450 from the deposit account to the current account to cover the payments due. All agreed.

8g. Annual Audit:

- (i) Members considered each of the statements in the Annual Governance Statement. The agreed answers were ‘Yes’ to questions 1-8 and N/A for question 9. The form was signed.
- (ii) Members then approved the Accounting Statements. The form was signed.

The Chairman stated the statements will be published on the website.

9. Urgent Items for Information: Cllr Griffin reported that the building plot next door to her on Grange Lane was due to be cut later that week.

10. Date of Next Meeting: The next meeting was scheduled for Monday 22nd July 2019 starting at 7.30pm at the Village Hall, Montagu Road, Canwick.

There being no further business the Chairman closed the meeting at 8.35pm.

Signed:

Date: