

**A meeting of Canwick Parish Council was held on Wednesday 24<sup>th</sup> June 2020 by Video Conferencing.** District Cllr Tinsley, District Cllr Goodwin, County Cllr Cawrey and the Clerk were also present.

Present: Councillor L.J. Pennell – Chairman  
Councillor I.D. Carrington – Vice-Chairman and District Councillor  
Councillor H.L. Dowson  
Councillor R.C. Narborough  
Councillor L.T. O'Melia

**1. Apologies and Declarations of Interest:** Apologies had been received from Cllr Griffin. The Chairman and Cllr Narborough both declared a non-pecuniary interest in item 5d as they live next door to the plot. They stated if there was to be any discussion on the item they would leave the meeting. Cllr Carrington stated as a District Councillor he would not be able to give an opinion on Items 5a and 5c. The Chairman reminded members they could make the appropriate declaration at any stage should it become necessary.

**2. Clerk's Notes from the Meeting on 27<sup>th</sup> May 2020:** The notes from this meeting had been distributed to each member. The Chairman proposed the notes be accepted and approved as minutes for signing and this was unanimously agreed.

**3. Matters Arising:**

**3a. Information Packs for New Residents:** None.

**3b. Website:** No further date for the new website training had been received from LCC.

**4. Resignation:** The Clerk read members a letter of resignation received from Cllr Hales. The Chairman wished to record thanks to him for all his hard work and efforts over the 23 years he had been with the Parish Council. Cllr Carrington seconded this and stated that he had been a joy to work with. The Chairman reminded members we will not be able to have a Parish Council election before next May.

**5. Planning:** The Chairman reminded members that all District Councillors present could not express an opinion on any of the planning items.

**5a. 16/1564/OUT – Canwick Heath Development:** Cllr Carrington stated an update on the design guide was expected in the next few weeks.

**5b. 20/0654/FUL – Demolition of Bungalow and Erection of 2 Detached Dwellings – Danum, Grange Lane:** This had been e-mailed to members. The Chairman asked for any comments. Cllr Narborough stated he thought it was larger than the original outline proposal and too large for the plot. Cllr Carrington stated these were very material planning objections but he also stressed the importance of responding sympathetically. After discussion it was agreed by all we would object to the application on the grounds of it being too large, over development and out of character. The Clerk to reply accordingly.

**5c. 20/0057/OUT – Land off Sleaford Road Bracebridge Heath:** No update.

**5d. 19/0806/FUL – Erection of Dwelling and Formation of New Access – Land off School Lane:** No update.

**5e. 20/0681/HOUS – Demolish and Replace Garage – Lindum House, Montagu Road:** This had been e-mailed to members. The Chairman asked for any comments. After discussion it was agreed by all we would support the application. The Clerk to reply accordingly.

**5f. 20/0579/HOUS – The Hollies, Hall Drive:** Additional plans had been e-mailed to members that day. It was proposed to move the fence back 60cm and plant trees to act as a screen principally on the Hall Drive frontage. When asked for their views some members were supportive. Cllr Carrington stated he had written to the Planning Officer as he was not convinced we had enough detail to respond.

**5g. 20/0636/TPO – Tree Works – The Grange, Grange Lane:** Passed by NKDC.

**5h. 20/0663/FUL – Demolition of Existing Dwelling and Construction of New 2 Storey Dwelling – Treasured View, Hall Drive:** This had been e-mailed to members. When asked for their views Cllr Narborough raised an objection regarding the increased height. It was noted that it is a similar size to the previous application which had been passed and so might not be sustainably refused. It was agreed we would also ask for conditions to be imposed if NKDC were mindful to approve. These would be that local limestone to be used with stone matching closely, deliveries to be on site and the grass verges to be protected. The Clerk to submit a response accordingly.

**5i. Items Notified since Publication of the Agenda:** None.

The Chairman informed members that we had received correspondence informing that Bovis Homes had acquired Linden Homes and a new Planning Application may be received shortly for more houses on the Bracebridge Manor development.

## **6. Environment:**

**6a. Highways Issues:** Cllr O'Melia reported that part of Hall Drive had been resurfaced but it was a poor job. No notice was given for the work. Cllr Cawrey will take the comments back to LCC Highways and make them aware. Cllr Narborough reported that the drain cover on Canwick Hill was still loose and rattling. Cllr Cawrey stated she had reported it to Anglian Water previously but would do so again. It was reported that the bottom of Pelham Lane is in poor condition and there are a number of potholes on the side of Heighington Road. The Clerk to report both to LCC 'Fix My Street'.

## **7. Correspondence:**

**7a. NKDC Parish Council Updates:** These had been e-mailed to members. As reported previously they are very useful and informative.

**7b. Land off Westminster Drive, Bracebridge Heath:** See Item 5-Planning.

**7c. Defibrillator Grant:** This had been e-mailed to members. The Chairman stated we have nowhere to put a second defibrillator and details of the scheme are unclear. The Clerk to keep on file.

**7d. LCC – Domestic Abuse Awareness:** This had been e-mailed to members. The Chairman asked for any comments and also asked Cllr Cawrey if there had been any feedback from LCC. No comments raised.

**7e. Code of Conduct Consultation:** This had been e-mailed to members. E-mails had been received from both Lalc and NKDC informing that Local Government are running a consultation reviewing the existing Member Code of Conduct. The Chairman asked for any comments to be brought to the next meeting and suggested to members we mirror the code that NKDC put forward and adopt.

**7f. LCC – LEB/ Washingborough Road Update:** This had been e-mailed to members. Cllr Cawrey reported that she had written to the Portfolio Holder for Highways suggesting that maybe now is the best time to re-instate the traffic lights at the Canwick Hill/Heighington Road junction.

**7g. Lincs Alert:** This had been e-mailed to members. The Chairman asked members to spread the word to older people about the various scams that are about at the moment.

**7h. Items Received since Publication of Agenda:** None.

## **8. Four Parishes Cluster Group:**

**8a. Update:** The next meeting is due to be held in the Autumn.

## **9. Finance:**

**9a. Bank Account Update:** The Chairman reported that on 31<sup>st</sup> May 2020 the balance on the deposit account was £14,833.37 which included £12.10 new interest and the current account balance was £1301.02. It was noted the £5 service charge had not been refunded. To be investigated. The Chairman informed members that the missing cheque for the Clerk's salary Oct-Dec had been investigated by the bank and was due to a technical issue with a batch of payments affecting all banks. The Chairman proposed we keep £400 in the bank to cover this until the issue is resolved. All agreed.

**9b. Public Works Loan:** The Chairman confirmed a direct debit of £207.30 was paid on 2nd June 2020.

**9c. Insurance Renewal:** The Chairman confirmed the renewal premium of £415.06 had been paid.

**9d. Clerk's Salary April-June 2020:** The Clerk's salary for the period April- June 2020 totalling £365.76 was due for payment. Payment agreed.

**9e. Payments due in June:** See 9d. A payment of £72.13 was due to Glendale for grass cutting week ending 1<sup>st</sup> May 2020. Payment agreed.

The Chairman reported he had ordered and received a Windows 10 tower computer for the Parish Council at a cost of £115. Re-imbursement would be sought at the next meeting. A keyboard, mouse and screen were yet to be purchased.

**9f. Transfer of Funds:** The Chairman proposed transferring £450 from the deposit account to the current account to cover the payments due. All agreed.

**9g. Audit:** The Chairman outlined the regulations and asked members if they were content we declare ourselves exempt as a smaller authority and not to request a limited assurance review. All content. He anticipated the audit forms would be ready for approval next month.

**10. Urgent Items for Information:** Cllr Cawrey reported that from the 6<sup>th</sup> July the Lincoln Household Waste Recycling Centre were to start accepting more types of waste on certain days.

Cllr Tinsley reported Washingborough Lions would like to gather together all the people who facilitated in helping out during the pandemic for a social event. The Chairman said Canwick residents were more ad-hoc helping neighbours out but he asked members to spread the word. Cllr Cawrey stated she would donate the £50 remaining from the COVID -19 Community Fund Scheme to the event.

Cllr Carrington stated community effort had been extraordinary during the pandemic and Cllr Tinsley had been incredible with his work. He also stated the District Council were working extremely hard for everyone both for the present and the future. It was noted there was free car parking in all NKDC car parks until 1<sup>st</sup> July 2020.

The Chairman thanked Cllr Tinsley for all his hard work.

Cllr O'Melia wished to record what an excellent job had been done by the Refuse Collectors during the pandemic.

**11. Date of Next Meeting:** The next meeting was scheduled for Monday 27<sup>th</sup> July 2020 starting at 7.00pm by Video Conferencing.

There being no further business the Chairman closed the meeting at 8.15pm.

*Signed:*

*Date:*