

A meeting of Canwick Parish Council was held on Wednesday 30th June 2021 at the Village Hall, Montagu Road, Canwick. The Clerk and District Cllr Goodwin were also present. No parishioners or members of the public attended.

Present: Councillor L.J. Pennell – Chairman
Councillor I.D. Carrington – Vice-Chairman and District Councillor
Councillor H.L. Dowson
Councillor R.C. Narborough
Councillor L.T. O'Melia

The Chairman welcomed those present to the first meeting to be held in person since the Covid-19 lockdowns had been imposed in March 2020. No suitable and safe venue had been available on the scheduled date for the June 2021 meeting, which had been delayed to 30 June as a result.

1. Apologies and Declarations of Interest: Apologies had been received from Cllr Griffin, District Cllr Tinsley and County Cllr Cawrey. Cllr Carrington stated as a District Councillor he would not be able to give an opinion on Items 4a and 4b. Cllr Dowson declared a non-pecuniary interest in item 4e as she is a neighbour of the applicant. The Chairman reminded members they could make the appropriate declaration at any stage should it become necessary.

2. Clerk's Notes from the Meetings held on:

- a. 19th April 2021:** The notes from this meeting had been distributed to each member. The Chairman proposed the notes be accepted and approved as minutes for signing and this was unanimously agreed.
- b. 4th May 2021:** The notes from this meeting had been distributed to each member. The Chairman proposed the notes be accepted and approved as minutes for signing and this was unanimously agreed.
- c. Annual Parish Meeting 19th April 2021:** The notes from this meeting had been distributed to each member. The Chairman proposed the notes be accepted and approved as minutes and this was unanimously agreed.

3. Matters Arising:

3a. Information Packs for New Residents: None.

3b. Website: The Chairman reported the website had been populated with the required information but there was still further work to do on it.

4. Planning: The Chairman reminded members that all District Councillors present could not express an opinion on any of the planning items.

4a. 16/1564/OUT – Canwick Heath Development: The Chairman stated we were still awaiting confirmation of the date for the NKDC Planning Committee meeting.

4b. 20/0057/OUT – Land off Sleaford Road Bracebridge Heath: The Chairman stated we were still awaiting confirmation of the date for the NKDC Planning Committee meeting.

4c. 21/0737/HOUS – Erection of Side and Rear Extension and Demolition of Existing Garage – Moon Cottage,

Heighington Road: Members discussed the Application and it was agreed there were no objections. The Clerk to respond accordingly.

4d. Bracebridge Heath and Branston and Mere Neighbourhood Plans: The Chairman stated comments had been submitted for both plans. It was noted the comments on the Branston Plan suggested it be revised so that the Planning element is compliant to the Central Lincolnshire Local Plan.

4e. 21/0881/HOUS – Demolition of Detached Single Garage and Erection of Detached Double Garage – Pantiles, Pelham Lane: Cllr Dowson's declaration of interest was noted. Members discussed the Application and it was agreed there were no objections. The Clerk to respond accordingly.

4f. Central Lincolnshire Local Plan: The Chairman stated a periodic review of the Plan was taking place and the revised Plan had gone out to Consultation. He asked members to review it and we will consider it at the next meeting so that comments can be submitted before the closing date of 24th August. The Clerk to put on next month's agenda.

4g. Items Notified since Publication of the Agenda: None

5. Environment:

5a. Highways Issues: It was agreed the HGV problem on Heighington Road was much improved now the Lincoln Eastern Bypass works were completed.

Cllr Dowson complained about the poor road surface on Pelham Lane and also the lack of road-sweeping on it. The Clerk to report both issues accordingly.

Cllr O'Melia complained about his neighbouring property Uppingham as there is a problem with raw sewerage in the garden. Environmental Health at NKDC had been contacted. Cllr Carrington to investigate further.

A complaint had been received about an overfilled skip jutting out onto the pavement on Hall Drive. Cllr Carrington to investigate.

5b. Overgrown Hedging/Footpaths: The Clerk had reported overhanging bushes from properties on both sides of the footpath between Glebe End and Heighington Road to LCC 'Fix My Street'. However it was noted that the overgrowth from Fables had now been cut back. To be monitored.

It was also noted that the overgrown bushes on Heighington Road had been cut back although there was a further report of overhanging branches on the corner of Heighington Road and Montagu Road. To be monitored.

A complaint had been received about an overhanging tree at 'Greenacres' on Sibthorp Gardens. To be monitored.

It was noted the cycle path to Branston was overgrown and had been reported to 'Fix My Street'. To be monitored.

Cllr Dowson enquired why some verges were cut and others not. It was noted that due to budget cut-backs LCC cut for safety and NKDC no longer cut any verges in the parish.

6. Correspondence:

6a. NKDC Parish Council Updates: Nothing received.

6b. Zoom Account: This had been e-mailed to members. The Chairman confirmed that the Zoom Account subscription had been renewed.

6c. Change of House Name – Moon Cottage: This had been e-mailed to members and was noted.

6d. Westminster Drive: This had been e-mailed to members. It was noted that these new streets are in Canwick Parish.

- 6e. Police Newsletter:** This had been e-mailed to members and was noted.
- 6f. Landscaping and Maintenance:** This had been e-mailed to members. The Clerk to keep on file.
- 6g. PWLB Repayment Notice:** This had been e-mailed to members and was noted
- 6h. NKDC Licensing Policy Consultations:** This had been e-mailed to members. The Chairman stated there are two policies up for renewal; Gambling, and Sexual Entertainment Venues. It was noted the Gambling Consultation was a routine renewal. He asked members if they had any comments to let himself or the Clerk know so we can formulate a response. He reminded them they could also respond individually.
- 6i. Items Received since Publication of Agenda:** The Chairman read members a letter of thanks received from LIVES. Noted.
- 7. Four Parishes Cluster Group:** No update.
- 8. County and District Councillor Reports:** No County Council report. A District Council report had been received and e-mailed to members. There were no questions.
- 9. Finance:**
- 9a. Bank Account Update:** The Chairman reported that on 31st May 2021 the balance on the deposit account was £13,802.11 which included £2.97 new interest in April and £3.57 in May. The current account balance was £2336.57.
- 9b. Public Works Loan:** A payment of £201.57 was debited from the bank account on 2nd June as previously agreed.
- 9c. Payments made Since Last Meeting:** The April and May invoices to Glendale had been paid as agreed at the April meeting. The April invoice was £74.29 for grass cutting week ending 9th April 2021 and the May invoice was £148.58 for grass cutting weeks ending 30th April and 21st May 2021. The £119.90 Zoom subscription invoice was paid to LALC on 30th April as previously agreed. The annual insurance of £419.51 was due to BHIB Ltd on the 1st June 2021 and had been paid as previously agreed.
- 9d. Clerk's Salary April-June 2021:** This had been e-mailed to members. The Clerk's salary for the period April - June 2021 totalling £375.84 was due for payment. Payment agreed.
- 9e. Payments due in May and June:** See 9b, 9c and 9d.
- 9f. Transfer of Funds:** None.
- 9g. Audit:** The Chairman reported that the internal audit had been completed without any observations. Members then reconsidered the risk assessment and were content.
- i. Annual Governance Statement:** Members considered each of the statements in the Annual Governance Statement. The agreed answers were 'Yes' to questions 1-8 and N/A for question 9. The form was duly signed.
- ii. Accounting Statements:** Members then approved the Accounting Statements. It was noted that we had spent £1550 more this year than the previous year due to grants given to the Church and Village Hall to help recovery from the Covid-19 lockdowns. The form was duly signed.
- iii. Exemption Certificate:** Members considered the requirements for submission of the Certificate of Exemption

and re-affirmed that one be submitted. The required documents would also be published online.

10. Urgent Items for Information: The Chairman asked members if they were content to continue receiving all meeting information by e-mail or did they wish to revert back to packs being delivered. All were content with information being emailed.

Cllr O'Melia stated there had been an article in the Sheepwash Times regarding replacing the ageing wooden pavilion at the village playing field and inviting suggestions from residents. He suggested it might be a suitable project for the Parish Council to help with. To be discussed further.

11. Date of Next Meeting: The next meeting was scheduled for Monday 26th July 2021 at the Village Hall, Montagu Road, Canwick.

There being no further business the Chairman closed the meeting at 8.05pm.

Signed:

Date: