

A Meeting of Canwick Parish Council was held on Monday 20th June 2022 at the Village Hall, Montagu Road, Canwick. District Councillor Tinsley, District Councillor Goodwin, one Parishioner and the Clerk were also present.

Present: Councillor L.J. Pennell – Chairman
Councillor I. D. Carrington – Vice Chairman
Councillor H.L. Dowson
Councillor C.M. Griffin
Councillor R.C. Narborough
Councillor L. T. O'Melia

1. Apologies and Declarations of Interest: Apologies had been received from County Cllr Cawrey. There were no Declarations of Interest. The Chairman reminded members they could make the appropriate declaration at any stage should it become necessary.

2. Clerk's Notes from the Meeting held on 23rd May 2022: The notes from this meeting had been distributed to each member. The Chairman proposed that the notes be accepted and approved as minutes for signing and this was unanimously agreed.

3. Matters Arising:

3a. Information Packs for New Residents: None.

3b. Website: Routine maintenance.

4. Planning: The Chairman reminded members that any District Councillor present could not express an opinion on any of the planning items. He also informed members if they wished to listen to any NKDC planning and other public meetings they were live streamed on audio via the NKDC website.

4a. 21/1443/OUT – Outline Application for the Erection of Four Dwellings with Access for Consideration – Land to the rear of 253 and 255 Lincoln Road Branston: No update on the appeal.

4b. 22/0624/HOUS: Remodelling of Existing Dwelling and Replacement Garage – Allegany, Sibthorp Gardens: The Chairman reported following members input comments had been submitted to NKDC Planning. He asked members if they had any further comments. No comments received.

4c. Items Notified since Publication of the Agenda: None.

The Meeting came out of formal session.

The Chairman invited the parishioner to speak.

She stated she wished to discuss the adoption of the red telephone box outside the village hall which currently belongs to the Community Heartbeat Trust. It is in a sad state of repair and needs smartening up and re-purposing for use by the village. One idea was for a book exchange but she was open to suggestions. She stated a few of the residents were willing to do some voluntary work to help restore it. She had contacted the Community Heartbeat Trust about the adoption and it was noted there would be no charge, apart from a £30 admin fee, for adoption but it had to be adopted by a charity or parish council. She then asked if the Parish Council would be happy to contribute to the renovation.

Cllr Carrington stated he would be happy to support the project on behalf of the Village Hall Trustees and will seek agreement from the rest of the Trustees. He suggested applying for some section 137 monies to fund it.

The Chairman proposed we support the Trustees in obtaining ownership of the telephone box and follow up from there. All agreed. To be put on next month's agenda. The Chairman further proposed we will support with the financial side of the update. This was seconded by Cllr Carrington.

The Parishioner further asked on behalf of the Jubilee Committee if the Parish Council could contribute to the cost of the Jubilee events held earlier in the month. To be considered at the next meeting.

The Meeting returned to formal session.

5. Environment:

5a. Highways Issues: It was noted the bus shelter on Canwick Hill had been cleaned.

An e-mail had been received from Highways stating that the recent surface dressing works on Heighington Road were showing early signs of failure in parts. Remedial works when appropriate would be done at the contractor's expense. The Chairman stated he had contacted Jenny Bailey at NKDC and asked for a sweep of the paths on Heighington Road. Cllr Cawrey had forwarded an email from Highways 'Fix My Street' stating works are scheduled for parts of the road surface on Pelham Lane. After discussion it was agreed all of Pelham Lane needs re-surfacing and it was intended to show the lane on the upcoming 'Walk around the Village with Highways'.

6. Correspondence:

6a. NKDC Parish Updates: Nothing received.

6b. Police Correspondence: This had been e-mailed to members and was noted.

6c. Revised Code of Conduct: The Chairman informed members that there was an updated Code of Conduct which NKDC had already adopted and are encouraging Parish Councils to do the same so there is a single code in operation. The Chairman and the Clerk are to attend training on the new code in July. Cllr Carrington stated it provides re-assurance to residents that we conduct our business in the appropriate way. To be put on next month's agenda for proposed adoption.

6d. Older People Support – The Venue, Navenby – 13th July: This had been e-mailed to members. It was noted that a meeting was to be held in Navenby on 13th July. The Chairman asked members if they knew of anyone who it might benefit to encourage them to go.

6e. Bracebridge Manor – Street Furniture: An email had been received from the Chairman of Bracebridge Heath Parish Council enquiring about our intentions for street bin provision on the Bracebridge Manor development. After discussion it was agreed that in conjunction with residents we would seek to provide bins where needed. Cllr Carrington suggested it was probably time to have a walk around the development and survey the situation. He also suggested we should make certain that there are no S106 monies left.

Cllr Narborough stated he had produced a draft copy of a welcome letter for the new residents.

6f. Items Received since Publication of Agenda: None

7. Four Parishes Cluster Group: No update.

8. County and District Councillor Reports: No LCC report.

A District Council report had been received from Cllr Tinsley and e-mailed to members. Noted.

9. Finance:

9a. Bank Account Update: The Chairman reported that on 31st May 2022 the balance on the deposit account was £15445.53 which included £3.77 new interest. The current account balance was £504.71 with an outstanding cheque for £78.00 leaving a net balance of £426.71

9b. Clerk's Salary April-June: This had been e-mailed to members. The Clerk's salary for the period April – June 2022 totalling £382.68 was due for payment. Payment agreed.

9c. PWLB Repayment: A direct debit payment of £195.84 was debited from the bank account on 6th June 2022.

9d. Zoom Subscription: A new account to be set up at an annual cost of £119.90.

9e. Payments due in June: See 9b. An invoice had been received from Glendale for £156.00 for grass cutting weeks ending 6th May and 20th May 2022. Payment agreed.

9f. Transfer of Funds: The Chairman proposed transferring £500 from the deposit account to the current account to cover the payments due. All agreed.

9g. Audit: The Chairman stated there had been no observations on the internal audit.

i) Annual Governance Statement - Members considered each of the statements in the Annual Governance Statement. The agreed answers were 'Yes' to questions 1-8 and N/A for question 9. The form was duly signed.

ii) Accounting Statements - Members then approved the Accounting Statements. The form was duly signed.

iii) Exemption Certificate - Members considered the requirements for submission of the Certificate of Exemption and re-affirmed that one be submitted.

The required documents would also be published online.

10. Urgent Items for Information: Cllr O'Melia reported overhanging branches on to the pavement on Heighington Road from two properties, 1 Sibthorp Gardens and Silkstone Lodge on Montagu Road. The Clerk to speak with Malcolm Hales reference 1 Sibthorp Gardens and the Chairman stated we will speak to Mr Willerton reference Silkstone Lodge. It was also noted that the path from Glebe End to Heighington Road had a number of overhanging branches. To be investigated.

11. Date of Next Meeting: The next meeting was scheduled for 7pm on Monday 25th July 2022 at the Village Hall, Montagu Road, Canwick.

There being no further business the Chairman closed the meeting at 8.08pm.

Signed:

Date: