

A Meeting of Canwick Parish Council was held on Monday 19 June 2023 at the Village Hall, Montagu Road, Canwick. County Cllr Cawrey, District Cllr Harrington and the Clerk were also present.

Present: Councillor L.J. Pennell – Chairman
Councillor H.L. Dowson
Councillor R.C.Narborough
Councillor L.T. O’Melia

1. Apologies and Declarations of Interest: Apologies had been received from Cllr Carrington, Cllr Griffin and District Cllr Goodwin. There were no Declarations of Interest. The Chairman reminded members they could make the appropriate declaration at any stage should it become necessary.

2. Clerk’s Notes from the Meeting held on 22 May 2023: The notes from this meeting had been distributed to each member. The Chairman proposed that the notes be accepted and approved as minutes for signing and this was unanimously agreed.

3. Matters Arising:

3a. Information Packs for New Residents: Cllr Narborough reported he had prepared and delivered packs to new residents in Swallow House and the new house next to Cllr Griffin, both on Grange Lane.

3b. Website: As we only had 3 hours maintenance remaining Lalc had sent an invoice for £102 for a further five hours. Payment agreed.

3c. Telephone Box: On behalf of the Parish Council the Chairman congratulated all involved in the restoration and the opening event of the telephone box. The opening event was well attended and a great success. Cllr Cawrey added her congratulations and said it looked amazing and that she would like to donate some books. It was noted the Post Box had also been refurbished.

3d. Register of Interest Forms: The Chairman reported all the forms had been returned to NKDC and were now published on the website.

4. Planning: The Chairman reminded members that any District Councillor present could not express an opinion on any of the planning items. He also reminded members if they wished to listen to any NKDC planning and other public meetings they were live streamed on audio via the NKDC website.

4a. 23/0114/FUL: Proposed New Dwelling and Garage in Curtilage of Garden - Glebe Farm, Heighington Road: No update.

4b. 23/0314/LBC – Replace Existing Wooden Windows with New Double Glazed Wooden Windows – 1 Park Lodge, Washingborough Road: No update.

4c. 23/0650/TPO – Reduction of Lime Tree – Hall Farm, Hall Drive: This had been e-mailed to members. The Chairman asked if there were any comments. There were no comments and it was agreed we would leave it to the expertise of the Tree Officer. The Clerk to reply accordingly.

4d. Items Notified since Publication of the Agenda: None.

5. Environment:

5a. Highways Issues: It was noted that between 4-6 July Heighington Road would be closed for a day. The Chairman stated that if it was the 6 July it would clash with the refuse collection. The Clerk reported the faulty light in The Paddock to Cllr Cawrey as it had been reported on ‘Fix my Street’ in January and had still not been repaired. Cllr Cawrey to be e-mailed details and she will investigate.

6. Correspondence:

6a. NKDC Parish Updates: This had been e-mailed to members and was noted.

6b. Police Correspondence: Nothing received.

6c. Electoral Register for Parish Councillors: This had been e-mailed to members. The Chairman reminded members that any previous requests had now ceased and to continue receiving the register members must complete and return a new form for the new term of office. Members present duly completed the forms which the Chairman will deliver to NKDC.

6d. Playing Field Projects: An email had been received from Paul Hogg, Chair of the Playing Field Committee, and forwarded to members. It was noted they are trying to re-vitalise use of the Playing Field with various projects and are asking if the Parish Council could provide some financial assistance. The Chairman stated we would be willing to assist but the amount suggested would be beyond what we could provide under the S137 rules. It was noted the Social Club were also willing to help. It was agreed we would reply stating we are willing to provide some help and see how plans develop.

6e. Items Received since Publication of Agenda: Following recent correspondence the Chairman contacted NKDC regarding the CIL money we had received and enquiring if we were to be expecting further sums. It transpired that the CIL money we had received was for ‘Danum’ on Grange Lane as it had been built for commercial sale. The CIL money for the development running alongside Bracebridge Heath had incorrectly been sent to another parish and was now going to be taken back and sent to us. We will await progress on this.

7. Four Parishes Cluster Group: No update.

8. County and District Councillor Reports: Cllr Cawrey apologised for her recent absences due to other commitments and reported the following:

- At the recent North Hykeham Relief Road Consultation Event concerns over the re-alignment of the Viking Way had been addressed and it will now stay as it is. Works are on schedule and it will be a dual carriageway.
- 5-11 June is Carers week – recognising and supporting carers in the community.
- Cultural services have received a large sum of funding. An exhibition is ongoing at the Usher Art Gallery until October. Lucy the Dragon is due to return to the castle at the end of the month.

Cllr Harrington reported that NKDC had won an award in the Housing Section at the LGC Awards 2023 held on June 8 in London. This was for the zero carbon houses at Potterhanworth.

He also gave an update on which NKDC Committees the District Councillors were on.

Cllr Harrington confirmed the Sainsbury's store is still going ahead at Washingborough.

9. Finance:

9a. Bank Account Update: The Chairman reported that on 31 May the balance on the deposit account was £16,584.24 with £13 new interest. The current account balance was £409.13.

9b. Clerk's Salary April – June 2023: This had been e-mailed to members. The Clerk's salary for the period April – June 2023 totalling £418.68 was due for payment. Payment agreed.

9c. Payments Due in June: See 9b. An invoice had been received from Glendale for £84 for grass cutting w.e. 27 May. Payment agreed. An invoice had been received from Lalc for £102 for the Website Maintenance Service. See 3b. The direct debit of £190.11 for the PWLB was due on 2 June and had been previously agreed.

9d. Transfer of Funds: The Chairman proposed transferring £600 from the deposit account to the current account to cover the payments due. All agreed.

9e. Annual Audit – Approval of AGAR Forms:

The Chairman stated there had been no formal observations on the internal audit.

i) Annual Governance Statement – Members considered each of the statements in the Annual Governance Statement. The agreed answers were 'Yes' to questions 1-8 and N/A for question 9. The form was duly signed.

ii) Accounting Statements – Members then approved the Accounting Statements. The form was duly signed.

iii) Exemption Certificate – Members considered the requirements for submission of the Certificate of Exemption and re-affirmed that one be submitted. The form was duly signed.

The required documents would also be published online.

10. Urgent Items for Information: The Chairman stated the next meeting will be held on July 17 instead of July 24 as planned.

He also reported that he had been informed by a parishioner that the Call Connect contract appeared not to be working as efficiently with the new contractor.

Cllr Harrington stated it was the annual WashFest the following Saturday if anyone wished to attend.

11. Date of Next Meeting: The next meeting was scheduled for 7pm on Monday 17 July 2023 at the Village Hall, Montagu Road, Canwick.

There being no further business the Chairman closed the meeting at 7.56pm.

Signed:

Date: