Bank reconciliation - pro forma

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>mus</u> column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be en figures.

| County area (local councils and parish meetings only): Financial year ending 31 March 2024 Prepared by (Name and Role): Mrs P Shaw, Clerk Date: 24/31/May £ £ Balance per bank statements as at 31/3/24: Current Account Deposit Account 3 account 3 account 4 account 5 account 6 account 7 account 8 [add more accounts if necessary] account 8 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 5 item 6 item 7 | Name of smaller authority: | Canwick Parish Council | | |
|--|--|---|----------|--------------|
| Prepared by (Name and Role): Mrs P Shaw, Clerk 24/31/May £ £ Balance per bank statements as at 31/3/24: Current Account | County area (local councils and parish | meetings only): | | |
| Date: 24/31/May £ £ Balance per bank statements as at 31/3/24: Current Account Deposit Account account 3 account 4 account 5 account 6 account 7 account 8 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 4 [add more lines if necessary] item 5 item 6 item 7 | Financial year ending 31 March 2024 | | | |
| E EBalance per bank statements as at 31/3/24: Current Account Deposit Account account 3 account 4 account 5 account 6 account 7 account 8 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 [add more lines if necessary] item 5 item 6 item 7 | Prepared by (Name and Role): | Mrs P Shaw, Clerk | | |
| Current Account Deposit Account account 3 account 4 account 5 account 6 account 7 account 8 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 5 item 6 item 7 Current Account 97.5 36,366.7 36,366.7 36,464.2 | Date: | 24/31/May | | |
| Current Account Deposit Account account 3 account 4 account 5 account 6 account 7 account 8 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 5 item 6 item 7 Current Account 97.5 36,366.7 36,366.7 36,464.2 | | | £ | £ |
| [add more accounts if necessary] [add more lines l | Balance per bank statements as at 3 | | | |
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| account 6 account 7 account 8 36,464.2 Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 5 item 6 item 7 | [add more accounts if necessary] | | | 12 |
| Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 (365.76) item 2 (365.76) item 4 (item 5 (item 6 (item 7)) | | account 6 | | |
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| Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) Cheque 00044 item 2 item 3 item 4 item 5 item 6 item 7 | | | | 36,464.2 |
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| Cheque 00044 (365.76) item 2 item 3 item 4 item 5 item 6 item 7 | Less: any unpresented cheques as at 3 | 31/3/24 (enter these as negative numbers) | | |
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| [add more lines if necessary] item 5 item 6 item 7 | | | | |
| [add more lines if necessary] item 5 item 6 item 7 | | item 3 | | |
| item 6 item 7 | | | | |
| item 7 | [add more lines if necessary] | | | |
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| Itom 8 | | item 8 | | |
| | | item o | | (365.76) |
| Add: any un-banked cash as at 31/3/24 | Add: any un-banked cash as at 31/3/24 | | | |
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| Net balances as at 31/3/24 (Box 8) | Net balances as at 31/3/24 (Box 8) | | | 36,098.4 |